



### Policy on Participation

Students who are accepted into an Office of Undergraduate Research (OUR) program are given opportunities to expand their academic experience at the University of Central Florida. Since resources are limited, students accepted into OUR programs are expected to fulfill the conditions listed on the program application in order to remain eligible for OUR programs and funding.\* Failure to fulfill the listed conditions will make students ineligible for future opportunities. See below for more detailed information on specific OUR programs:

**Student Scholar Symposium** - Students who are accepted and do not plan to present at the event must withdraw by the withdrawal date stated in their acceptance email. Late withdrawals or no shows on the day of their presentation is unacceptable.

**Summer Research Academy (SRA)** – Students who are accepted into SRA must attend the entire event in person and complete all assignments required to remain in good standing.

**Introduction to Research & Creative Scholarships Opportunities (I.N.T.R.O.) Course** – Students who enroll in I.N.T.R.O. are expected to participate in IDS 3913 and pass this 1 credit course with a C or better.

**OUR Conference Presentation Travel Awards** – Awardees must attend the conference and present their work. Within a week of attending the conference, an online report must be submitted (<https://our.ucf.edu/reportform>). Students who do not use their funding must coordinate with their mentor's department to have funding returned to OUR within 30 days of the award distribution. Students who receive funding for the **Florida Undergraduate Research Conference** are required to check-in with an OUR representative at the event. All travel awardees are required to apply and participate in the Student Scholar Symposium if they have not graduated prior to the event.

**OUR Student Research Grants**- Awardees must use the funding towards their research project and are required to submit a progress report by the end of the funded semester (<https://our.ucf.edu/reportform>). Awardees are required to apply and participate in the Student Scholar Symposium if they have not graduated. Students who do not use their funding must coordinate with their mentor's department to have the funding returned to OUR by the end of the semester.

**OUR Summer Undergraduate Research Fellowships** - Fellowship recipients are required to (1) attend the required number of scheduled meetings, submit a progress report by the program deadline (see <https://our.ucf.edu/reportform>), complete all program benchmarks and apply to the Student Scholar Symposium in the following Spring semester.

\*Students may be exempt on a case-by-case basis. Reasons for acceptable absences include (but are not limited to); illness, serious family emergencies, University-sponsored activities (documentation needed), military obligations, or religious holidays. Students should provide appropriate, dated documentation within two weeks of the absence (e.g., physician letter, proof of family emergency). Please contact OUR for more details.