

How to Register for a **CLEP** Exam

Step 1: Select Your CLEP Exam

Go to clep.collegeboard.org/register to find the exam you'd like to take. Add the exam(s) to your cart and include any CLEP® study materials to help you prepare.

Step 2: Sign In

Sign in to or create your College Board account.

Note: The information you enter must exactly match the information on the ID you present on test day. If your name doesn't match, you won't be allowed to test.

Step 3: Register and Check Out

To complete registration:

- Make sure the following information is correct:
 - ♦ Personal information
 - ♦ Military service member information for DANTES funding (if applicable)
 - ♦ Preferred test center, (although you are required to select a preferred test center during registration, you are welcome to select a different test center when scheduling your appointment).
 - ♦ Score send (If you choose to send your score after test day, you'll have to pay a \$20 fee for each CLEP transcript.)
- Do a final check of your order.
 - ♦ If you entered a voucher number or promo code or are a DANTES-funded military member, spouse, or dependent of a military member, you'll see the price has been adjusted.
 - ♦ If you need testing accommodations, review the accommodations information on the page.
- Agree to the College Board Terms and Conditions.
- **Place Your Order.**

Step 4: Print Your Registration Ticket and Schedule Your Exam

Once registration is complete, your registration ticket will be emailed to you. Print it out and bring it with you on test day.

After registering, call a CLEP test center to schedule your exam. Go to clep.collegeboard.org/test-center-search to find the nearest test center.



SOME NOTES BEFORE YOU GET STARTED

- Allow 15–20 minutes to complete the registration process.
- You can leave the process at any time and return to it later.
- Click **Save and Continue** before leaving registration.

Have more questions?

Go to clep.collegeboard.org/help-for-students, or contact us at **800-257-9558** 8 a.m–6 p.m. ET, Monday through Friday.